

Town of Keystone
Board of Trustees
February 16, 2022

The Board of Trustees met at 6:00 pm, Wednesday, February 16, 2022, for a regularly scheduled board meeting in the Keystone Community Center Gym. Present were President Kwinn Neff, Trustees, Matthew Fullilove (arrived at 6:03), Rick Greene, and Sandra McLain. Trustee Casey McNulty was absent. Also present were Finance Officer Cassandra Ott, Public Works Jerry Przybylski, City Attorney Mitch Johnson. Town Engineer Ron Bengs was absent. Other interested citizens in attendance were Leslie Silverman, Robin Pladson, Mike Helgey, Robin Scott Vanessa Row, Lynette Gohsman, Deputy Plawman.

6:00 pm Meeting called to order by President Neff. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: None.

MINUTES: Motion by Trustee McLain to approve the meeting minutes from February 2, 2022. Second by Trustee Greene. Vote – all aye.

CLAIMS: Motion by Trustee Greene, second by Trustee McLain to approve the February 16, 2022, claims as presented. Vote all aye. **GENERAL FUND:** Payroll, payroll 3, \$4,287.53; Aflac, supplemental insurance, \$154.30; IRS, payroll 3, \$1306.77; Johnson Law Office, attorney fees, \$773.50; Keystone Utility, water, \$160.80; Mastercard, service/supplies, \$625.14 (Amazon, library equipt, \$132.02; BAM, library books, \$34.72; Carquest, coupler, \$20.49; Kieffer Sanitation, garbage, \$271.28; MeetingOne, conference call, \$8.87; Sams/Walmart, supplies, \$98.81; Victorias Garden, floral arrangement, \$58.95); Overdrive, library online, \$600.00; Robin Scott, mileage, \$73.92; SD811, fees, \$10.08; SDRS SRP, payroll 3, \$58.34. **Total General Fund \$8,050.38.** **WATER AND SEWER FUND:** Payroll, payroll 3, \$3,458.14; Aflac, supplemental insurance, \$246.64; City of Rapid Landfill, disposal, \$136.64; IRS, payroll 3, \$1,313.51; Mastercard, service/supplies, \$713.46 (Menards, supplies, \$29.98; Mid Continent, testing, \$600.50; Runnings, sewer/kcc supply, \$82.98); Payment Service Network, fees, \$150.45; SDRS SRP, payroll 3, \$104.16; Tem-Tech, lift station, \$1,228.06; US Bank, clean water loan, \$7,155.72. **Total Water and Sewer Fund \$14,506.78.** **2ND AND 3RD CENT FUND:** Heart of the Hills Booster Club, prom 2022, \$200.00; Keystone Chamber, reimburse Jan, \$17,321.29; Keystone Utility, water, \$292.53; Tem-Tech, furnace, \$5,510.21. **Total 2nd And 3rd Cent Fund \$23,601.73.**

VOLUNTEER/BUSINESS RECOGNITION: Vanessa Row was recognized for her work with multiple organizations and events that she volunteers for. Laura McMillian was recognized for bringing dinner for the kids before roller-skating.

SHERIFF DEPARTMENT REPORT: Deputy Plawman presented his report. He suggested people slow down with the snow and ice we have been having. He was asked when the fishing tournament was, and he said April.

KEYSTONE LIBRARY REPORT: Robin Scott let the board know the library was going to be closed for several dates in the next few months for various trainings, travel, and other things. There is a pop artist scheduled for July 8th and they are collecting cardboard cereal boxes, cookie boxes, etc. The library is looking for a puzzle table. They are planning the Easter Egg Hunt for April 16th. There is going to be a magician here on June 3rd for the kids. She has the annual report finished and available. The Saturday

Bingo group donated \$280 to the library, which was spent on easter eggs and candy for the easter egg hunt.

HISTORICAL SOCIETY REPORT: None

CHAMBER REPORT: Robin Pladson shared a small flyer for the 50th Anniversary. She mentioned that there will be advertisements in County Roads Magazine, Southern Hills Vacation Guide, SD Magazine. She has arranged for a Vendor Fair on April 9th in the KCC Gym. She has also arranged for a blood Drive on March 31st in the KCC gym.

PUBLIC WORKS REPORT: Jerry informed the Town Board that they have gotten Well 6 site prepped for the well drillers whenever they can do the work. They cut up the trees and had them available for firewood. They hauled the stumps and brush to Rapid. They completed the hydrant flushing. They finished painting the KCC meeting room. He met with Dustin Willett at the Sewer plant in preparation for a hazmat training. They fixed the light in the park, he sees he's got another light to fix. He then updated the Board about the state water funding application and the rush to get something into the state. They Well/reservoir/booster station project has turned into just a well project after talking with SD Rural Water and two other water engineers. The town doesn't need more storage, just more water. He will have a spring list of things to do available at the next board meeting. He also let the board know he has updated maps from Rural Water on the Town's water and sewer infrastructure.

FINANCE OFFICER REPORT: Finance Officer presented her report. The highlights are that the Roy St bridges will be delayed until the fall due to some slowness on the state DOT in reviewing documents. Financials were presented and are available in Town Hall or online. Finance Officer also presented a thank you from the Black hills Mining Museum for the support.

CITY OFFICIALS REPORT: Attorney Johnson – Has received a response from Weathertite and would like the board to review it before the next meeting where they will go into executive session to discuss it. Trustee Fullilove – thanked the Board for donating to the Black Hills Mining Museum. Trustee Greene – none. Trustee McLain - wants to work with the DOT about signage around the Wye with all of the construction. She is concerned that the signs are not large enough or obvious enough, especially in the dark for tourists. President Neff suggested she talk with the DOT on March 3rd when they will be in town concerning the Bridge Replacement on Hwy 16A. She is looking for names of people who need their house painted. She had to reschedule roller-skating to March 11 and March 18. She is still waiting for a call back from Tesla about charging stations.

ITEMS FROM CITIZENS: None

OLD BUSINESS: None

NEW BUSINESS:

FIRST READING REPEALING WATER ORDINANCE CHAPTER 50 AND REPLACING WITH WATER ORDINANCE CHAPTER 53: Motion by Trustee Greene to approve the first reading. Second by Trustee McLain. Vote – all aye.

CONTRACTORS LICENSES: Motion by Trustee Greene to approve the following contractors licenses : Dallas Alexander Construction and Wildeman Construction & Excavation. Second by Trustee McLain. Vote – all aye.

Meeting Adjourned at 6:39 pm.

Town of Keystone, Board of Trustees

By _____

Kwinn Neff, President

ATTEST:

Cassandra Ott, Finance Officer
(SEAL)