

Town of Keystone
Board of Trustees
April 19, 2023

The Board of Trustees met at 6:00 pm, Wednesday, April 19th, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Rick Greene, Trustees Bill Babcock, Matthew Fullilove, Casey McNulty, Sandra McLain. Also present was Finance Officer Cassandra Ott, Public Works Jerry Przybylski, City Attorney Mitch Johnson. Town Engineer Zach Grapentine was absent. Other interested citizens in attendance were: Lynette Tyon, Kim Merrill, Susan Alumbaugh, Robin Pladson, Kristi Nemetz, Sherry and Rick Smith, Will Parks, Tammy Hunsaker, Cody Siemonsma, Rico Simental, Deputy Plawman, Leslie Silverman, Karen Boland, Robin Scott.

6:00 pm Meeting called to order by President Greene. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: Request to add the Special Event Business Licenses to New Business. Request to add FEMA ordinances to Finance Officers report.

MINUTES: Motion by Trustee McNulty to approve the minutes for the regular meeting on April 6th, 2023 and the Special meeting held on April 10th, 2023. Second by Trustee Babcock. Vote – all aye.

CLAIMS: Motion by Trustee McLain, to approve the April 19th 2023 claims. Second by Trustee Babcock. Finance Officer requested that Heavy Constructors payment of \$32,846.06 be taken off the list as there are some issues with the concrete sidewalks. Substitute Motion by Trustee McNulty to approve claims without Heavy Constructors. Second by Trustee McLain. Vote – all aye. **General Fund:** Payroll, payroll 7, \$4,936.02; Black Hills Chemical, cleaner, \$90.96; IRS, payroll 7, \$1,452.69; Johnson Law Office, attorney, \$289.00; Keystone Utility, water utility, \$170.10; Mastercard, services/supply, \$588.18 (Cruizzers, election worker lunch, \$35.75; Energize, conference, \$95.00; Kieffer Sanitation, garbage, \$349.46; Krulls, election snacks, \$23.36; Menards, supplies, \$11.82; Sams/Walmart, supplies, \$72.79); Mt Rushmore Telephone, phone/internet, \$552.27; Nelson's Oil and Gas, propane and diesel, \$1,726.43; NTEC, frame for truck, \$562.96; Pennington Co Sheriff, 2nd quarter billing, \$21,983.75; Rossknecht, appraisal of lot, \$1,750.00; SD 811, one call fees, \$7.84; SD Reemployment insurance, \$359.68; SHP Holdings, publishing, \$352.91; SDRS SRP, supplemental retirement, \$59.00. **General Fund Total \$34,881.79. 204 FUND: 204 Fund Total \$0.00. 211 FUND:** Black Hills Mining Museum, donation for construction, \$100.00; Keystone Chamber of Commerce, march reimbursement, \$17,185.79; Keystone Utility, water utility, \$285.20; Mastercard, services/supplies, \$502.67 (Dollar Tree, youth supplies, \$33.02; Hill City Hardware Hank, supplies, \$14.99; Kieffer Sanitation, garbage, \$130.38; Sams/Walmart, supplies, \$324.28), Nelsons Oil and Gas, propane, \$1,141.59. **Total 211 Fund: \$19,215.25. 300 Debt Service:** Interstate Engineering, bridge projects, \$9,401.32. **Total 300 Fund: \$9,401.32. WATER FUND:** Payroll, payroll 7, \$1,800.60; CSG Forte Fees, \$3.25; DANR, CWF well project, \$3,175.57; DANR, water rights program, \$300.00; Hawkins, chlorine, \$1,047.18; IRS, payroll 7, \$548.47; Mid Continent, testing, \$24.50; Milbank Winwater, water meters, \$1,885.38; SDARWS, valve and hydrant testing, \$480.00; SDRS SRP, supplemental retirement, \$70.50; USA Bluebook, chlorine supplies, \$321.85. **Total Water Fund \$9,657.30. SEWER FUND:** Payroll, payroll 7, \$2,315.53; CSG Forete, fees, \$3.25; IRS, payroll 7, \$852.22; MidContinent, testing, \$748.75; MT Rushmore Telephone, phone/internet, \$225.95; SDRS SRP, supplemental retirement, \$33.00. **Total Sewer Fund \$4,178.70.**

VOLUNTEER/BUSINESS RECOGNITION: Robin Scott wanted to highlight the people who helped with the Easter Egg event. Cassandra Ott, Candace Lorimor, Logan Eisner, Black Hills Glass Blowers, Devin Lorimor, Kristi Nemetz, Crystal, Casey Eisner, Cathy Farrar, Karen Boland, Amber Fullilove, Anna Eckert, Mindy Nelson, Sandy Nelson, Trenton Braun and family, Mason Olson, Lexie Scott, Brittney, Olivia McMillian, Kieara Babcock, Mia Rapp, Ellie Eckert. Robin Pladson wanted to thank the people who helped with the Spring Fling Vendor Fair: Sandi McLain, Robin Scott, Allen and Shawn Johnson.

SHERIFFS REPORT: Deputy Plawman gave the Sheriff's report. There were no questions.

LIBRARY REPORT: Robin Scott thanked the volunteers for the Easter Egg hunt. She also mentioned a writing class coming up on April 22nd. Their next library board meeting is July 11th.

HISTORICAL SOCIETY REPORT: Agenda presented, meeting minutes were not available yet.

KEYSTONE CHAMBER REPORT: Thanked people that helped with the Spring Fling. She has been working on the Grant with the State Department of Tourism. The maps are done and they will be distributed earlier this year than last year.

KEYSTONE SENIOR CENTER REPORT: Kristi Nemetz informed the Board that they had a successful cupcake decorating event after the Easter Egg Hunt. There were some lessons learned. She is working on getting a Memorial Day Root beer float event going.

PARK BOARD REPORT: Minutes from the last two meetings were presented. A plan is in the works and they will be presenting a whole Park Vision Plan in the near future.

PUBLIC WORKS REPORT: Jerry and his crew have been working on the Watson Park Sign. They worked on the Roy St Well. They did some dirt cleanup at the KCC. They started cleaning the Storage yard. They started putting out trash cans. They turned on a lot of waters. They started picking up trash along the roads.

FINANCE OFFICER REPORT: Finance Officer presented her report. She also presented the financials. She requested to have the clean up week approved. April 24 – May 1st. Motion by Trustee McNulty to approve. Second by Trustee Babcock. Vote – all aye. She also presented a set of ordinances that FEMA wanted to see changed in the Town's floodway ordinances. Motion by Trustee McNulty to have Attorney Johnson draft those ordinances. Second by Trustee Babcock. Vote – all aye. Trustee McNulty requested we have a clean up day. The date suggested was April 26th. Everyone would meet that the KCC at 8:30 am that morning. Finance Officer also informed the Board of the next Elected Officials workshop which will be held in Pierre on July 26th.

CITY OFFICIALS: Trustee Babcock – none. Trustee McNulty – none. Trustee McLain – Mentioned the last roller skating is April 21st. Mike Gennaro will be donating some skates. Trustee McNulty agreed to donate some of the needed inline skates. Trustee McLain also spoke about the Safe Zone around Mount Rushmore and its potential effects on helicopter traffic in Keystone. President Greene shared a letter with other board members that was a response to Bernard Cordes letter from the last meeting. Trustee Fullilove – none.

ITEMS FROM CITIZENS: Rico Simental talked to the board about the logging project on the Town's Harney St lot. He asked to be able to haul logs from 6 am – 4 pm in order to avoid the most traffic.

BUILDING PERMIT: BP4-19-23-1 Jacob Rapp, 1004 Nelson Ave, Demolish building and grade site. Motion by Trustee McNulty to approve. Second by Trustee Babcock. Vote – all aye. Fee in the amount of \$20.00.

REPLAT OF TRACT 1 OF BLOCK 9 OF HARNEY ADDITION: Formerly Lots 6 thru 10-13 of Block 9 and Vacated Gold Street of Harney Addition. Owned by Judy Helmer. These three lots are currently used as her yard and driveway. Motion by Trustee McNulty to approve. Second by Trustee McLain. Vote – all aye.

BUSINESS LICENSES: Motion by Trustee Babcock to approve the following regular and special event licenses: 1880 Train, BDK Catering, Blacksmith Shop, Boss’s Pizza and Chicken, Brookside Motel, Cruizzers, Gold Diggers, Goodtyme Photo, J & L Knives, Kemps Kamp, Keystone Pub Grub, No Place Like Home, Professor Samuels, Red’s Chicken House and BBQ, Royal Inn, South Dakota Gifts and Souvenirs, The Indians, Whispering Pines T-Shirts, Wild West Pecan Company, Wild West Soda of South Dakota; Special Event Licenses: Fracked out Wood, WildWest Soda and Pecan, Cindy Protzkau, Dawn Sprunk, Roger Flyte, Connie Snow, Hadlee Kronmiller, Ann Marie Brown, Diane Lcikliter, Cynthia Kusek, Reva Cox, Dee Ann Krebs, Verona Johnston, Wendy Denison, Ann Schell, Deb Caniglia, Miranda Beaudin, Siri Seavey, Tammy Flores, Tim Edson, Jill Olson, Don Kutsch, First Congregational Church of Keystone, Big Thunder Gold Mine, Battle Creek Vacations. Second by Trustee McNulty. Vote – Trustee Babcock, Trustee McNulty, Trustee Greene, Trustee Fullilove – aye. Trustee McLain – abstained. Motion carried.

Motion by Trustee Fullilove to go into executive session, SDCL 1-25-2.1 Personnel. Second by Trustee McLain. Vote – all aye. Entered executive session at 6:59 pm. Motion to exit executive session by Trustee Fullilove. Second by Trustee Babcock. Vote – all aye (Trustee McNulty was absent for the vote). Board exited executive session at 7:36 pm. Attorney Johnson advised the Board to rescind the previous vote of appointing an HR Trustee. Motion by Trustee Fullilove to rescind the previous vote. Second by Trustee Babcock. Vote – all aye.

Meeting adjourned 7:38 pm.

Town of Keystone, Board of Trustees

By _____

Richard Greene, President

ATTEST:

Cassandra Ott, Finance Officer

(SEAL)