

Town of Keystone  
Board of Trustees  
July 19<sup>th</sup>, 2023

The Board of Trustees met at 6:00 pm, Wednesday, July 19<sup>th</sup>, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Casey McNulty and Will Parks. Trustees Matt Fullilove and Bill Babcock were absent. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przybylski, City Attorney Mitch Johnson, and City Engineer Zach Grapentine. Other interested citizens in attendance: Sargent Harkins, Sherri Smith, Richard Smith, Robin Pladson, Lisa Schaffer, Beth Buckwalter-Miller, Dana Forman, Cal Loock, Robin Scott, Leslie Silverman, Kwinn Neff, Karen Boland, Dale Gadbois, Michael Helgerson, and other members of the BCFD.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: Motion by Trustee McNulty to add State Parking Lot, Sherri Smith borrowing 4 Tables and 24 chairs from the KCC, and posting a "No Dogs Allowed" sign at the cemetery. Seconded by Trustee Parks. Vote – all aye.

MINUTES: Motion by Trustee McNulty to approve the minutes for the regular meeting on July 5<sup>th</sup>, 2023. Seconded by Trustee Parks. Vote – all aye.

CLAIMS: Motion by Trustee McNulty, to approve the July 19<sup>th</sup>, 2023 claims. Second by Trustee Parks. Vote – all aye. **General Fund:** Payroll, payroll 14, \$4984.01; IRS, payroll 14, \$1386.45; SD 811 \$4.48; Mastercard, services and supplies \$1512.44; Mountain States Security, security for KCC rental \$345.05; Nelsons Oil and Gas, propane pre buy \$8000.00; Keystone Utility, water/sewer \$315.44; Johnson Law Office, attorney fees \$874.00; Black Hills Energy, Electric \$2466.80; Employee Reimbursement, mileage/cell \$659.48; SDRS SRP, supplemental retirement \$34.00; Office Depot, supplies \$17.50; Mt. Rushmore Telephone, phone/internet \$552.36; Pennington County Sheriff, law enforcement contract \$21983.75; David & Dottie Cofoid, décor for welcome sign \$39.74; Apex Electric, lights/speed limit sign \$830.76; Black Hills Chemical, supplies \$422.89; Jenner Equipment, brush gutt \$120.71; MDR Consulting, battery backups \$250.02; GovOffice, web hosting \$667.80; ISC – Adams, 150.72; SHP Holdings, publishing \$201.27. **General Fund Total \$45819.67. 204 FUND: 204 Fund Total \$0.00. 211 FUND:** Town of Keystone Utility, water and sewer \$318.65; Mastercard, services and supplies \$229.53; Nelsons Oil & Gas, propane \$2001.50; Apex Electrical, light installation \$228.33; WaterTree, water \$19.00. **211 FUND Total \$2568.68. 300 Debt Service:** AE2S, CLOMR submittal \$9706.00; Corr Construction, railings for bridges \$34839.92. **300 Fund Total \$44545.92. Water Fund:** Payroll, payroll 14 \$1762.12; IRS, payroll taxes \$530.50; Employee Reimbursement, cell phone \$40.00; SDRS SRP, supplemental retirement \$70.50; BH Energy 2080.55; CSG forte, processing fees \$3.00; Mastercard, stamps \$120.00. **Water Fund Total \$4606.67. Sewer Fund:** Payroll, payroll 14 \$2544.19; IRS, payroll taxes \$928.87; Mastercard, services and supplies \$120.00; CSG Forte, processing fees \$3.00; BH Energy, electric \$6427.16; Mt Rushmore Telephone, phone/internet \$225.77; Employee reimbursement \$40.00; Butler Machinery Co, inspection; Nelsons Oil and Gas, propane pre buy \$5000.00; SDRS SRP, supplemental retirement \$33.33; USA Bluebook, supplies and testing \$211.64. **Sewer Fund Total \$15533.63.**

SHERIFFS REPORT: Sargent Harkins delivered the report and notified the board that he had completed the schedule for the Rally.

LIBRARY REPORT: Robin Scott reported that the Summer Reading Program is going well. The youth program has been meeting Tuesdays and Friday morning at 9am for activities. Robin thanked the maintenance personnel for installing a gate in the KCC.

HISTORICAL SOCIETY REPORT: None

KEYSTONE CHAMBER REPORT: Robin Pladson presented the director's report. The Chamber is also planning Holy Terror Days Home Town Celebration for September 16<sup>th</sup> and 17<sup>th</sup> and they are asking for other groups in town to get involved in the planning.

KEYSTONE SENIOR CENTER REPORT: Karen Boland reported that the center is having lunches on the 1<sup>st</sup> Friday of the month and that they were doing game days. The senior center will have an open house on July 22<sup>nd</sup>. They are hosting a biker breakfast on August 5<sup>th</sup> at the KCC.

PARK BOARD REPORT: None

PUBLIC WORKS REPORT: Jerry and his team have finished the fence in the lot and finished leveling the storage yard. They have been mowing and weed whacking. They marked graves. They restriped the KCC parking lot. Jerry reported that the Well 6 project will be starting tomorrow. The guys also installed a gate for Robin in the KCC.

FINANCE OFFICER REPORT: Finance Officer presented the financials. She let everyone know the dates for Budget Hearing were August 16<sup>th</sup>, August 23<sup>rd</sup>, and August 30<sup>th</sup>, 2023. Budget requests need to be turned in by August 2<sup>nd</sup>, 2023 by the end of business 4:30pm.

CITY OFFICIALS: Trustee McNulty – Brought up concerns of accessibility to emergency services for Mohler St and 2<sup>nd</sup> St. Trustee Parks – Stated the map revision is complete and the grant will be retained. Trustee McLain – She will start working with Robin Scott on the kitchen remodel in the KCC. She delivered a report from the forum and what they've been working on. Attorney Johnson – Addressed Elderly Housing as requested by Trustee McLain. The Keystone Commission on Elderly Housing is a legal entity, and the Town of Keystone has no liability.

ITEMS FROM CITIZENS: Beth Buckwalter-Miller had questions concerning staying compliant with Cannabis ordinances. Attorney Johnson asked her to email her concerns to him. Kwinn Neff informed the town there may be concerns brought to the town involving a mining exploration project that is taking place on private property on Old Hill City Rd.

OLD BUSINESS:

BID FOR WELL 6 Watson Park & Bullion St loop: Motion by Trustee McNulty to approve the bid from DTD Enterprises for \$156,236.00. Seconded by Trustee Parks. Vote – all aye.

Pedestrian Bridge Release of Liability Agreement: Motion by Trustee McNulty to table until specs for work are provided in the agreement. Seconded by Trustee Parks. Vote – all aye.

NEW BUSINESS:

Battle Creek Fire Department: Dale Gadbois addressed concerns about the response time to an incident that happened on 07/02/2023 and supplied a report showing the response time of 17 minutes. Dale

reported they have 7 full time staff members and provide services for 200 square miles. A concerned citizen Sherri Smith gave information on fire preparedness.

WDRWS Dana Foreman: Dana presented information for the proposed Missouri River Water for Western SD. The board requested more information on the project before deciding on becoming a member.

SIGN PERMIT: SP7-19-2023 John Mark Fullerton/Walking Tour, 301 Cemetery Rd. Motion by Trustee McNulty to approve sign permit. Seconded by Trustee Parks. Vote – all aye.

Public Hearing for Mt Rushmore T – Shirts: Motion to go into Public Hearing by Trustee McNulty. Seconded by Trustee Parks. Vote – all aye. Lisa Shaffer questioned where the business was located. Motion by Trustee McNulty to come out of public hearing. Seconded by Trustee Parks. Vote – all aye. Motion by Trustee McNulty to approve Mt Rushmore T-Shirts Malt Beverage License. Seconded by Trustee Parks. Vote - all aye.

Making the State Parking lot Motorcycle parking for the Rally and charging \$3 instead of \$5: Motion by Trustee McNulty to approve. Seconded by Trustee Parks. Vote – all aye.

Dogs at the Cemetery: Jerry brought concerns of people letting their dogs defecate and dig in the cemetery. Attorney Johnson will write up an ordinance and directed Jerry to put up a sign.

Motion by Trustee McNulty to adjourn. Seconded by Trustee Parks. Vote – all aye.

Meeting adjourned at 7:55pm.

Town of Keystone, Board of Trustees

By \_\_\_\_\_

Sandra McLain, President

ATTEST:

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Samantha Epler, Finance Officer  
(SEAL)