

Town of Keystone
Board of Trustees
October 4, 2023

The Board of Trustees met at 5:30 pm, Wednesday, October 4th, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Matt Fullilove (arrived 6pm), Casey McNulty, and Will Parks. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przybylski, and City Engineer Zach Grapentine(phone). Other interested citizens in attendance: Nikki Ball, Leslie Silverman, Duane & Laura Pankratz, and Rick & Sherri Smith.

5:30 pm meeting with Duane and Laura Pankratz regarding well. Discussion was had on water concerns for the future. Water conservation was also discussed. Duane and Laura said they would be open to considering an agreement with the town. Motion by Trustee McNulty for the town to test the well with a budget of \$3000. Second by Trustee Parks. Vote all – aye. Project assigned to Jerry. Sandi will check with DANR for information on the well.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA:

MINUTES: Motion by Trustee Fullilove to approve the September 20th, 2023, minutes. Seconded by Trustee Parks. Vote – all aye.

CLAIMS: Motion by Trustee McNulty to approve the October 4th, 2023, claims. Second by Trustee Fullilove . Vote – all aye. **General Fund:** Payroll, payroll 19, \$4901.82; IRS, payroll 19, \$3193.55; Delta Dental, \$217.90; Mastercard, services and supplies \$334.82; Century Business Products, printing fees, \$115.80; HPSD, health insurance, \$2845.84; SDRS SRP, supplemental retirement \$42.50; SDRS, retirement, \$1438.64; Aflac, supplemental insurance, 38.76; First Interstate Bank, bank fees, \$52.50; Windstream, long distance, \$8.97; SDPAA, insurance, \$388.75; BH Energy, electric, \$2724.71; Keystone Senior Center, reimbursement \$3363.73; Junior Library Guild, subscription \$258.44; Justice Fire & Safety, extinguisher inspection \$919.36; BH Library Consortium, KOHA Fee 2023-24 \$566.71; SD Magazine, subscription \$29.00. **General Fund Total \$21604.47. 204 FUND: 204 Fund Total \$0.00. 211 FUND:** Mastercard, services and supplies \$3388.50; Hardware Hank, supplies \$18.47; Amick Sound, fire alarm monitoring, \$20.00; Keystone Chamber, reimbursement \$13,99.36; David & Dotti Cofoid, sign décor \$36.21. **211 FUND Total \$17,426.33. 300 Debt Service:** AE2S, 317 CLOMR submittal/Sediment Removal, \$9657.00; US Bank, SRF Loan \$10758.55. **300 Fund Total \$20415.55. Water Fund:** Payroll, payroll 19 \$1874.86; IRS, payroll 19 taxes \$1022.06; HPSD, health insurance, \$1138.33; Delta Dental, dental insurance, \$59.60; Aflac, supplemental insurance, \$76.08; SDRS SRP, supplemental retirement \$78.75; Justice Fire & Safety, extinguisher inspection \$216.36; Harvey's Lock & Security, keys for well 1 \$8.40; Apex Electrical, Service Call for pump house \$226.64; SDRS, retirement, \$619.08; BH Energy, electric, \$2276.17. **Water Fund Total \$7596.33. Sewer Fund:** Payroll, payroll 19 \$2587.47; IRS, payroll 19 taxes \$1670.11; MC2, UV lamp shipping \$275.99; HSPD, health insurance, \$2292.28; Delta Dental, dental insurance, \$128.50; SDRS SRP, supplemental retirement \$41.25; SDRS, retirement, \$978.08; Aflac, supplemental insurance, \$170.56; BH Energy, electric, \$5722.95; Dakota Pump, Replaced Transducer \$615.06; DANR, testing \$120.00; Justice Fire & Safety, extinguisher inspection \$216.32. **Sewer Fund Total \$14818.57.**

PUBLIC WORKS REPORT: Jerry and the crew moved the last trailer on the Harney lot. They sealed the bridges. Put in the new refrigerator at the Keystone Community Center and removed cabinets in the kitchen they also removed the old water fountain. They fixed the traffic lights after a bus took out the power supply, a claim was filed with the insurance company. Started the Keystone Community Center restroom project moving urinal and making stall ADA compliant. Made some repairs on Cemetery Rd. Trimmed trees along all roads and hauled to the landfill. Jerry got the quote for a switch for bulk water. Work was going to start on replacing the lights in the museum and decided to wait until the Haunting of Keystone was over. Pouring the pad for well 6 should start next week. Jerry gave information for citizens to report to Lead Free SD at survey.SDWaterPipes.com.

FINANCE OFFICER REPORT: Finance Officer reported on the sales tax numbers for September and the State Parking Lot revenue as well.

CITY OFFICIALS: Trustee McNulty made the board aware that he may have to miss a couple of meetings due to family health issues. Trustee Parks – none. Trustee Fullilove – none. Trustee McLain issued an Executive Proclamation designating October 2nd, 2023, as World Habitat Day. Trustee McLain reported that the Haunting of Keystone is still in need of volunteers. She also got with Deputy Lindquist and there will be a deputy present for each night for The Haunting of Keystone.

ITEMS FROM CITIZENS: Laura Pankratz had concerns about where the bridge from the highway 16A meets Roy St. Jerry said he would look at it to see what could be done.

OLD BUSINESS:

Estimate for fence Harney St storage lot: Estimate for fence is \$2995.56. Trustee McNulty motioned to deny. Motion died. Motion by Trustee Fullilove to approve the fence. Seconded by Trustee Parks. Vote – Trustees Fullilove, McLain, and Parks – aye. Trustee McNulty vote – nay motion carried. Trustee Parks will meet with Jerry about specifics before the fence is constructed.

Change Order Watson & Bullion Water Project: Motion by Trustee Fullilove to approve. Second Trustee Parks. Vote – Trustees Fullilove, McLain, and Parks – aye Trustee McNulty – nay motion carried.

Pay Application Watson & Bullion Water Project: Motion by Trustee McNulty to approve. Second by Trustee Fullilove. Vote – all aye.

NEW BUSINESS:

Remove Bill Babcock from the bank accounts: Motion by Trustee McNulty to remove Bill Babcock from account. Seconded by Trustee Fullilove. Vote – all aye.

RawTV Documentary Filming Permission: Motion by Trustee McNulty to approve. Seconded by Trustee Fullilove. Vote – Trustees Fullilove, McNulty, and Parks – aye Trustee McLain abstained motion carried.

SP10-04-2023 Presidential Perks LLC, Drive up Espresso, HWY 16A Hornet Lode: Motion by Trustee Fullilove to approve. Seconded by Trustee Fullilove. Vote – Trustees Fullilove and Parks aye Trustees McLain and McNulty abstained. Tabled until the October 18,2023 meeting.

The meeting adjourned 7:05 pm.

Town of Keystone, Board of Trustees

By _____
Sandra McLain, President

ATTEST:

Samantha Epler, Finance Officer
(SEAL)