

Town of Keystone
Board of Trustees
October 18th, 2023

The Board of Trustees met at 6:00 pm, Wednesday, October 18th, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Matt Fullilove, Casey McNulty, and Will Parks. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przyblyski, and City Attorney Mitch Johnson. Other interested citizens in attendance: Nikki Ball, Candace Lorimor, Sherry and Richard Smith, Joe Forgey, Shayleigh Forgey, Nathan Phelps, Robin Pladson, Sid and Lynette Tyon, Linda Skogen, Karen Boland, Leslie Silverman, Deputy Lindquist, Bernard Cordes, and Robin Scott.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

Appoint Trustee: Motion by Trustee McNulty to appoint Nikki Ball as Town Trustee. Seconded by Trustee Parks. Vote – all aye. Finance Officer administered the Oath of Office for Nikki Ball.

CALL FOR CHANGES TO THE AGENDA: BP3-15-23-1 was added to old business and BP10-18-2023 was added to new business.

MINUTES: Motion by Trustee McNulty to approve the minutes for the regular meeting on October 4th, 2023. Seconded by Trustee Parks. Vote – Trustees Fullilove, McLain, McNulty, and Parks vote aye. Trustee Ball abstained. Motion carried.

CLAIMS: Motion by Trustee McNulty, to approve the October 18th, 2023 claims. Second by Trustee Fullilove. Vote – all aye. **General Fund:** Payroll, payroll 20, \$4811.01; IRS, payroll 20, \$1382.42; SD 811 \$6.72; Mastercard, services and supplies \$2107.69; CCB, wage assignment \$159.67; Nelsons Oil and Gas, fuel \$1344.17; Keystone Utility, water/sewer \$169.90; Johnson Law Office, attorney fees \$665.00; Mountain States Security, security for KCC \$238.32; Employee Reimbursement, mileage/cell \$735.62; SDRS SRP, supplemental retirement \$42.50; Mt. Rushmore Telephone, phone/internet \$555.47; SD Reemployment, unemployment insurance \$55.48; gWorks, annual fees 2024 \$6930.00; SHP Holdings, publishing \$275.17; MDR Consulting, Network service \$499.50; Miller Construction, 8 loads of millings \$4849.08; Envisionware, library software \$391.85; Pennington County Sheriff, 4th quarter payment \$21983.75 SD 811, 10 calls \$11.20; Tom Pitlick, deposit refund \$2011.68. **General Fund Total \$49,219.48.** **204 FUND: 204 Fund Total \$0.00.** **211 FUND:** Town of Keystone Utility, water and sewer \$384.95; Water Tree, water \$26.00; Black Hills Chemical, strategic cleaner \$14.99; Mastercard, supplies/services \$645.71. **211 FUND Total \$645.71.** **300 Debt Service: 300 Fund Total \$0.00.** **Water Fund:** Payroll, payroll 20 \$1825.23; IRS, payroll taxes \$555.61; Employee Reimbursement, cell phone \$40.00; SDRS SRP, supplemental retirement \$78.75; BTD Enterprises, LLC, Watson & Bullion water project \$144023.40; Mid Continent, testing \$245.50; Mueller, software \$596.82; US Bank, CWF Loan \$3175.75; EPCO, RSP5-10 5M sediment \$1645.60. **Water Fund Total \$152,182.66.** **Sewer Fund:** Payroll, payroll 20 \$2369.94; IRS, payroll taxes \$869.95; Mueller, software \$596.82; Mt Rushmore Telephone, phone/internet \$227.98; Employee reimbursement \$40.00; MC2, SDRS SRP, supplemental retirement \$41.25; Mid Continent, Testing \$568.50; Nelsons Oil & Gas, propane \$579.35. **Sewer Fund Total \$5293.79.**

Volunteer/Business Recognition:

SHERIFFS REPORT: Deputy Lindquist reported that Sargent Swanson will be able to attend the November 15th meeting to introduce herself. He reported that September was a pretty quiet month based on the report as he was on paternity leave for most of the month.

LIBRARY REPORT: Robin announced that the Trunk or Treat and roller skating will take place on October 28, 2023, from 2 -5pm. November 4th the library is hosting writing class from 11 – 1. Robin reported that the Victorian Christmas will be November 18 from 8 – 2:30 and Turkey Bingo from 5 – 8. She had 23 participants in the Summer Reading Program reading a total of 49000 minutes. In the community garden they grew quite a few pumpkins and have placed them outside of the library. The One Book chosen is, “The Seed Keeper” and participants will be meeting December 2 from 11-1. Robin attended the SDLA conference September 27th – 29th and if anyone wants details, they are welcome to stop in at the library.

HISTORICAL SOCIETY REPORT: None.

KEYSTONE CHAMBER REPORT: Robin Pladson presented her director report. Robin said they have the posters ready for Victorian Christmas. The dinner lasts until around 4:30 and 4:45 and then Turkey Bingo at 5:00.

KEYSTONE SENIOR CENTER REPORT: Linda Skogen reported things are going well with their new accountant. Their Social Committee is meeting on October 19th at 9:30am at the Senior Center for activity planning. Linda requested that the seniors only report to the Town Board quarterly. Trustee McLain said since the seniors have a budget from the town they need to continue to report monthly. The Senior Center has replaced their refrigerator as well.

PUBLIC WORKS REPORT: Jerry and the maintenance crew made repairs to manholes. They got the snowplows ready for winter and got sand for the roads. They changed the oil in the trucks, replaced the thermostat in one truck, put a new fuel pump in the Chevy, and had to take the other truck in for repairs of electrical issues. They got the urinal installed at the park restrooms. They disposed of a refrigerator for Robin. Got the heaters going in all the well houses and PRV stations. They put the picnic tables away. They marked quite a few graves. They worked on fixing a leak in the sewer plant roof. Jerry said they just need a meter to test the well on Pankratz property. They have 5 windows ready for the museum to install and Mike from the fire department will help them do that on Monday. Jerry called Mike from Rural Water to come check the town’s wells static pressure and camera them. Jerry said they fixed the road where the bridge from highway 16A meets Roy St that Laura Pankratz brought to the town’s attention at the last meeting.

FINANCE OFFICER REPORT: The Finance Officer presented the financial reports. She announced Senator Rounds’ Staff visit in Keystone will be October 26th, 2023, from 1 p.m. to 2 p.m. in the meeting room of the Keystone Community Center.

CITY OFFICIALS: Attorney Johnson – none. Trustee Parks stated the AE2S reported to him that FEMA still has 60 days to respond about the CLOMR. Trustee Fullilove – none. Trustee McNulty – none. Trustee Ball – none. Trustee McLain reported on the need for a comprehensive plan on water and sewer needs and the need for Facility and Infrastructure plans. Jerry presented a graph of the towns wells gallons per minute from 2019 – 2023 for the month of July showing the water decrease in all wells. Jerry is concerned about the decrease and wants citizens to be aware that there might be a water

shortage in the future if the town doesn't have a plan in place. Trustee Parks and Fullilove requested more data. Motion by Trustee Fullilove for Jerry to graph the town wells GPM for each month of the years 2018 – 2023 and include precipitation rates in the graph. Seconded by Trustee Parks. Vote – all aye. Trustee McLain reported that the town was not selected to host the SDSU Energize Conference. Trustee McLain reported the Haunting has 4200 reservations for the weekend which is up from last year.

ITEMS FROM CITIZENS: None

OLD BUSINESS:

Bulk Water Request: Add switch to bypass coin box. Trustee Fullilove reported operations have stalled for the lithium mining company who originally made the request. Trustee Fullilove still feels like there is a need for the bypass switch. Trustee McNulty was concerned about funds being spent that were not budgeted. Motion by Trustee McNulty to deny. Substituted Motion by Trustee Fullilove to install bypass switch. Seconded by Trustee McLain. Vote Trustees Fullilove, McLain, and Parks – aye. Trustees Ball and McNulty – nay. Motion carried.

Sign Permit: SP10-04-2023 Presidential Perks LLC, Drive up Espresso, HWY 16A Hornet Lode. Motion by Trustee Fullilove to approve. Seconded by Trustee Ball. Trustees Ball, Fullilove, and Parks vote – aye. Trustees McLain and McNulty abstained. Motion carried.

Pay Application for Watson & Bullion Water Project: Motion by Trustee McNulty to approve. Seconded by Trustee Fullilove. Vote – all aye.

Building Permit: BP3-15-23-1 changed contractor and updated plan to include a lift station for sewer line. Motion by Trustee McNulty to approve. Seconded by Trustee Fullilove. Vote – all aye.

NEW BUSINESS:

First Reading: Chapter 95 – Regulation of Burning small slash piles in Keystone. Attorney Johnson read the ordinance. Discussion was had and it was decided that some lines in the ordinance needed changed. Motion by Trustee McNulty to table. Seconded by Trustee Fullilove. Vote – all aye.

Community Bingo Request to waive KCC Deposit: Motion by Trustee McNulty to approve. Seconded by Trustee Parks. Vote – all aye.

Hill City Schools Sponsorship: The request was for \$1500 for the banner in the gym. Trustee Fullilove also brought up donating school supplies which will be added to the November 1st, 2023 agenda. Motion by Trustee Ball to approve the sponsorship paid in three \$500 dollar payments over 3 years. Seconded by Trustee Parks. Trustees Ball, Fullilove, McLain, and Parks vote - aye. Trustee McNulty vote - nay. Motion carried.

Building Permit: BP10-18-2023-1 Keystone Properties LLC 410 1st St. exterior stairs emergency repair. Motion by Trustee Ball to approve. Seconded by Trustee Parks. Vote – all aye.

Building Permit: BP10-18-2023-2 Sherry Smith 721 Madill St, Replacing two windows with doors. Motion by Trustee Ball to approve. Seconded by Trustee Parks. Vote – all aye.

Building Permit: BP10-23-2023-3 Dagoberto Escobar 1102 Madill St lot 9 adding a deck with a roof. Motion by Trustee McNulty to approve. Seconded by Trustee Fullilove. Vote – all aye.

Business License: Keystone Properties, LLC. Motion by Trustee McNulty to approve. Seconded by Trustee Ball. Vote – all aye.

Building Permit: BP10-18-2023-4 Matt Reed 905 Bullion St. privacy divider. Motion by Trustee McNulty to approve. Seconded by Trustee Fullilove. Vote – all aye.

Meeting adjourned at 7:50 PM

Town of Keystone, Board of Trustees

By _____
Sandra McLain, President

ATTEST:

Samantha Epler, Finance Officer
(SEAL)