

Town of Keystone
Board of Trustees
June 21, 2023

The Board of Trustees met at 6:00 pm, Wednesday, June 21st, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Bill Babcock, Casey McNulty, Will Parks. Trustee Matt Fullilove was absent. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przybylski, City Attorney Mitch Johnson, and City Engineer Zach Grapentine. Other interested citizens in attendance: Robin Pladson, Susan Alumbaujah, Carole Mohror, Vanessa Row, Cal Look, Deputy Lindquist, Michael Helgerson, Tammy Hunsaker, Leslie Silverman, and Tim Patsch.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: Added a bid from Precision Grading for well 6 to old business.

MINUTES: Motion by Trustee Babcock to approve the minutes for the regular meeting on June 7th, 2023 amending them to add waiver of building permit fine for Nathan Phelps that was motioned by Trustee McNulty seconded by Babcock vote – all aye. Approval and amendment seconded by Trustee McNulty. Vote – all aye. Motion by Trustee McNulty to approve the minutes for the special meeting on June 14th 2023. Second by Trustee Babcock. Vote – all aye.

CLAIMS: Motion by Trustee McNulty, to approve the June 21st 2023 claims. Second by Trustee Babcock. Vote – all aye. **General Fund:** Payroll, payroll 12, \$5083.46; IRS, payroll 12, \$1395.36; SD 811 \$7.84; Mastercard, services and supplies \$966.21; Nelsons Oil and Gas, gas and propane \$1213.83; Keystone Utility, water/sewer \$203.10; CSGforte, ACH fees \$7.50; Employee Reimbursement, mileage/cell/flowers for KCC \$1094.21; SDRS SRP, supplemental retirement \$58.33; SD DOR, malt beverage license \$300.00; American Legal Publishing, May 2023 internet editing \$218.00; SHP Holdings, publishing \$147.83.

General Fund Total \$10,695.67. 204 FUND: 204 Fund Total \$0.00. 211 FUND: Keystone Chamber of Commerce, reimbursement request \$9,014.02; Town of Keystone Utility, water and sewer \$258.15; Mastercard, services and supplies \$782.24; Nelsons Oil & Gas, propane \$902.46; Apex Electrical, light installation \$228.33; Amick Sound, Fire alarm monitoring \$20.00. **211 FUND Total \$11,205.20. 300 Debt Service:** Interstate Engineering, Professional services 223.48. **300 Fund Total \$223.48. Water Fund:** Payroll, payroll 12 \$1993.40; IRS, payroll taxes \$599.88; Midcontinent Testing Lab, testing \$1306.75; Employee Reimbursement, cell/clothing allowance \$215.00; Interstate Engineering, professional services \$5776.98; SDRS SRP, supplemental retirement \$70.83. **Water Fund Total \$9962.84. Sewer Fund:** Payroll, payroll 12 \$2425.12; IRS, payroll taxes \$874.19; Mastercard, services and supplies \$.70; Employee reimbursement \$40.00; Butler Machinery Co, inspection; Nelsons Oil and Gas 226.79; SDRS SRP, supplemental retirement \$33.33; USA Blue Book, sewer testing supplies \$48.09. **Sewer Fund Total \$5408.22**

SHERIFFS REPORT: Deputy Lindquist presented his report.

LIBRARY REPORT: Not present

HISTORICAL SOCIETY REPORT: Not present

KEYSTONE CHAMBER REPORT: Robin Pladson thanked those who helped the chamber move into the new office. She reported on the analytics of the social media campaign and said it was going great. Robin asked when the town was going to have budget hearings. Dates were then set and are the following August 16, 2023, August 23, 2023, and August 30, 2023, to finalize all will be at 7pm.

KEYSTONE SENIOR CENTER REPORT: Susan Alumbaujah reported on the updates on the senior center and thanked those who helped.

PARK BOARD REPORT: Not present

KEYSTONE COMMISSION ON ELDERLY HOUSING: Vanessa Row gave a history on the start of elderly housing. Vanessa then addressed concerns that were brought to the town boards' attention in an earlier meeting. The issues have been brought to Metro Plains attention as they are the management company.

PUBLIC WORKS REPORT: Jerry and his crew worked on cleaning up the storage yard. He met with Jordan about a by-pass at the lift station. Met with a contractor about pipe on well 6 and building. They mowed and weed whacked. They took some windows in to be repaired for the museum.

FINANCE OFFICER REPORT: Finance Officer presented the financials.

CITY OFFICIALS: Trustee Babcock - none. Trustee McNulty - none. City Attorney Johnson – none. Trustee Parks met with AE2S about the CLOMR for bridges 317 & 318.

ITEMS FROM CITIZENS: Cal Loock presented some ideas on how to promote the town and how to draw attention to free parking.

OLD BUSINESS:

HARNEY ST LOT IMPROVEMENT PLAN: Trustee McNulty motioned to approve if cost didn't go over \$2000. Seconded by Trustee Parks. Vote – all aye.

BRIDGE SEDIMENT REMOVAL: Tabled

ROY ST. BRIDGES: Tabled until invoice from Corr Construction is updated.

PRECISION GRADING BID FOR WELL 6: Trustee Babcock motioned to approve. Seconded by Trustee Parks. Vote – All aye.

NEW BUSINESS:

CONTRACTOR LICENSE: Motion to approve Rapid City Roofing by Trustee McNulty. Second by Trustee Babcock. Vote – all aye.

GRADING PERMIT: GP6-21-23-1 Keystone Seniors, 517 1st St. Motion by Trustee McNulty to approve grading permit. Seconded by Trustee Babcock. Vote – all aye.

GRADING PERMIT: GP-6-21-23-2 Big Thunder Inc/Gold Mine, 604 Blair St. Motion By Trustee McNulty to approve grading permit. Seconded by Trustee Babcock. Vote – Trustees McNulty, Babcock, Parks – aye. Trustee McLain abstained.

SIGN PERMIT: SP6-21-23-1 Ross Johnson/Sprockets Fun Foundry, near 707 Madill St. Motion by Trustee McNulty to approve sign permit. Seconded By Trustee Babcock. Vote – all aye.

SIGN PERMIT: SP6-21-23-2 Duane Pankratz, Hwy 16A. Motion by Trustee Babcock to approve sign permit. Seconded by Trustee Parks. Vote – all aye.

BUILDING PERMIT: BP6-21-23-1 Tim Forgey, 638 Old Hill City Rd., 30ft x 20ft carport. Motion by Trustee McNulty to approve building permit. Seconded by Trustee Babcock. Vote – all aye.

BUILDING PERMIT: BP6-21-23-2 Sandra McLain/Rushmore Goldtown Inc, 607 Blair St., building a peaked roof over mobile home and addition 840 sq ft. Motion by Trustee McNulty to approve building permit. Seconded by Trustee Babcock. Vote – Trustees McNulty, Babcock, and Parks – aye. Trustee McLain abstained.

Motion by Trustee Babcock to adjourn. Seconded by Trustee Parks. Vote – all aye.

Meeting adjourned at 7:27pm.

Town of Keystone, Board of Trustees

By _____
Sandra McLain, President

ATTEST:

Samantha Epler, Finance Officer
(SEAL)