

Town of Keystone
Board of Trustees
July 5, 2023

The Board of Trustees met at 6:00 pm, Wednesday, July 5th, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Bill Babcock, Casey McNulty, Matt Fullilove. Trustee Will Parks not present. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przybylski, City Attorney Mitch Johnson, and City Engineer Zach Grapentine. Other interested citizens in attendance: Lisa Cole, Dennis Cole, Cal Look, Bob Nelson, Bernard Cordes, Nathan Phelps, Dennis Kling, Jon Veltman, Sherri Smith, Richard Smith, and Leslie Silverman.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: Motion by Trustee McNulty to add opening of bids for Well 6 Watson Park Bullion St. Project to new business. Seconded by Trustee Babcock. Vote – all aye.

MINUTES: Motion by Trustee Babcock to approve the June 21st, 2023, minutes. Seconded by Trustee McNulty. Vote – all aye.

CLAIMS: Motion by Trustee Babcock to approve the July 5th, 2023, claims. Second by Trustee Fullilove. Vote – all aye. **General Fund:** Payroll, payroll 13, \$5156.76; IRS, payroll 13, \$1413.03; Delta Dental, \$331.50; Mastercard, services and supplies \$3272.70; Century Business Products, printing fees, \$127.95; Rapid City Journal, subscription, \$845.00; HPSD, health insurance, \$3699.59; Employee Reimbursement, swing seats/computer mice, \$158.01; SDRS SRP, supplemental retirement \$34.00; SDRS, retirement, \$1476.80; Aflac, supplemental insurance, 289.59; First Interstate Bank, bank fees, \$60.75; Windstream, long distance, \$11.35; Tammy Hunsaker, deposit refund, \$500.00; Office Depot, supplies, \$97.43; Junior Library Guild, subscription, \$22.72; Jenner Equipment, auger bit, \$606.71; Black Hills Chemical, bath tissue \$78.98. **General Fund Total \$18,182.85. 204 FUND: 204 Fund Total \$0.00. 211 FUND: Mastercard, services and supplies \$128.76; Amick Sound, Fire alarm monitoring \$20.00. 211 FUND Total \$148.76. 300 Debt Service:** SRF Loan, payment, \$10758.55; AE2S, Bridge 317 CLOMR submittal, \$2426.50. **300 Fund Total \$13185.05. Water Fund:** Payroll, payroll 13 \$1867.81; IRS, payroll 13 taxes \$568.94; HPSD, health insurance, \$1138.33; Delta Dental, dental insurance, \$59.60; Aflac, supplemental insurance, \$114.12; SDRS SRP, supplemental retirement \$70.50; Mastercard, bid publishing, \$92.23; SDRS, retirement, \$619.68. **Water Fund Total \$4531.21. Sewer Fund:** Payroll, payroll 13 \$2609.74; IRS, payroll taxes \$953.09; Mastercard, services and supplies \$45.98; HSPD, health insurance, \$2292.28; Delta Dental, dental insurance, \$128.50; SDRS SRP, supplemental retirement \$33.00; SDRS, retirement, \$971.50; Aflac, supplemental insurance, \$255.84. **Sewer Fund Total \$7289.93.**

PUBLIC WORKS REPORT: Jerry and his crew have continued to clean up the storage yard. They have been mowing and weed whacking and spraying weeds. They put in the windows in the museum and talked to Bonnie about the additional windows that need to be replaced, caulking the basement, and fixing the lights. They have patched more potholes and put out more garbage cans.

FINANCE OFFICER REPORT: Finance Officer presented the parking fund report and the sales tax report. She also reported the 2021 audit has been reviewed and accepted by the South Dakota Department of Legislative Audit.

CITY OFFICIALS: Trustee Babcock – Reported that the 20 parking spaces that were converted from employee parking have helped the parking situation. He also voiced concerns on the response time of the Fire Department as it took them 45 minutes after being contacted to arrive at the fire Saturday night. Trustee McLain and Sherri Smith volunteered to address this with the Fire Department. Trustee McNulty – none. Trusty McLain – Reported on the forum for improving the look of Keystone.

ITEMS FROM CITIZENS: Bob Nelson asked if the town had heard back from the helicopter company Trustee McLain hadn't and said she would email them again.

OLD BUSINESS:

HARNEY ST LOT IMPROVEMENT PLAN: The lot was discussed again and the vote from June 21, 2023, to build the fence and plant trees will stand unless the board members who voted to approve it decide to vote to rescind.

ROY ST. BRIDGES: Motion by Trustee McNulty to approve the updated invoice from Corr Construction. Seconded by Trustee Babcock. Vote – all aye.

NEW BUSINESS:

BUILDING PERMIT: BP7-05-23- Ray French, 436 Old Hill City Rd., bathroom remodel. Motion by Trustee McNulty to approve building permit. Seconded by Trustee Babcock. Vote – all aye.

WELL 6 PROJECT: City Engineer Zach opened the two bids. BTD Enterprise – 156,236. Precision Grading – 186,668. Zach will review the bids and bring them back to the board at the July 19th 2023 meeting.

Motion by Trustee McNulty to adjourn. Seconded by Trustee Babcock. Vote – all aye.

Meeting adjourned 6:50pm.

Town of Keystone, Board of Trustees

By _____

Sandra McLain, President

ATTEST:

Samantha Epler, Finance Officer
(SEAL)