

Town of Keystone  
Board of Trustees  
August 2, 2023

The Board of Trustees met at 6:00 pm, Wednesday, August 2<sup>nd</sup>, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Sandra McLain, Trustees Will Parks, Casey McNulty, Matt Fullilove. Trustee Bill Babcock not present. Also present was Finance Officer Samantha Epler, Public Works Supervisor Jerry Przybylski and City Attorney Mitch Johnson. Other interested citizens in attendance: Jake Rapp, Mark Jobman, Tracy Harrison, Linda Skogen, Robin Pladson, Karen Boland, Robin Scott, Sherri Smith, and Rick Smith.

6:00 pm Meeting called to order by President McLain. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: SP08-02-23 for the Keystone Area Historical Society was added to new business. \$6500 FEMA fees for CLOMR submittal was added to old business.

MINUTES: Motion by Trustee McNulty to approve the July 19<sup>th</sup>, 2023, minutes. Seconded by Trustee Fullilove. Vote – all aye.

CLAIMS: Motion by Trustee McNulty to approve the August 2<sup>nd</sup>, 2023, claims. Second by Trustee Fullilove. Vote – all aye. **General Fund:** Payroll, payroll 15, \$5011.87; IRS, payroll 15, \$1381.86; Delta Dental, \$217.90; Mastercard, services and supplies \$1737.84; Century Business Products, printing fees, \$114.79; HPSD, health insurance, \$2845.84; SDRS SRP, supplemental retirement \$34.00; SDRS, retirement, \$1450.44; Aflac, supplemental insurance, 38.76; First Interstate Bank, bank fees, \$52.00; Windstream, long distance, \$9.60; Thomson Reuters, law books, \$278.99; BH Energy, electric, \$2669.39; SD DOR, malt beverage license, \$150.00; Solar Sound Corp, inspection, \$65.94. **General Fund Total \$16,059.22.** **204 FUND: 204 Fund Total \$0.00.** **211 FUND:** Mastercard, services and supplies \$695.99; Keystone Chamber, Reimbursement, \$10,7893.94; Employee Reimbursement, youth supplies, \$27.45; Jolly Lane Greenhouse, trees for Harney lot, \$899.85. **211 FUND Total \$12,413.23.** **300 Debt Service: 300 Fund Total \$0.00.** **Water Fund:** Payroll, payroll 15 \$1760.18; IRS, payroll 15 taxes \$530.24; HPSD, health insurance, \$1138.33; Delta Dental, dental insurance, \$59.60; Aflac, supplemental insurance, \$76.08; SDRS SRP, supplemental retirement \$70.50; Mastercard, supplies, \$2409.20; SDRS, retirement, \$565.60; Interstate Engineering, professional services, \$5407.43; Mid Continent, testing, \$319.50; BH Energy, electric, \$2585.71. **Water Fund Total \$14922.37.** **Sewer Fund:** Payroll, payroll 15 \$2244.56; IRS, payroll 15 taxes \$823.22; Mastercard, services and supplies \$57.67; HSPD, health insurance, \$2292.28; Delta Dental, dental insurance, \$118.50; SDRS SRP, supplemental retirement \$33.00; SDRS, retirement, \$932.26; Aflac, supplemental insurance, \$170.56; BH Energy, electric, \$5891.31; US Bank, CW loan, \$7155.72; Mid Continent, testing, \$676.50. **Sewer Fund Total \$20395.58.**

PARK BOARD: Mark Jobman presented Master Park Plan.

PUBLIC WORKS REPORT: Jerry and the maintenance crew planted 40 trees on the Town storage lot located on Harney St. Jerry met with the contractor about the lift station project. They mowed and weed whacked and sprayed weeds. They fixed the foundation at the Town shop. Jerry met at city hall with Samantha and Jerry Krambeck from the SDPAA and went over insurance coverage for the town property. Jerry and his crew are working on a railing on Winter St. for the curb to prevent falls. Jerry reported that the guy who was delivering asphalt to the storage lot on Harney St. wouldn't be able to

until after the 21<sup>st</sup>. Trustee Fullilove questioned why the asphalt was being delivered to Harney lot. Jerry responded that he was following the plan presented by Trustee Parks and voted in by the board at a previous meeting. Trustee Fullilove requested a review of the minutes of the previous meeting and motioned to table. Motion died due to lack of a second.

FINANCE OFFICER REPORT: Finance Officer reported on the sales tax numbers for July and the State Parking Lot revenue as well.

CITY OFFICIALS: Trustee McNulty – none. City Attorney Johnson – none. Trustee Parks – none. Trustee Fullilove – none. Trustee McLain – Reported that she and Trustee Fullilove met with Michael Schlumpberger from Midwest Lithium. As the lithium exploration was being done outside of city limits all concerns need to be brought to Pennington County. Trustee McLain discussed the railing on Winter St. and the signs being placed for accessibility. Trustee McLain presented a bid from Marty Hunsaker for the alley behind the Senior Center. Motion by Trustee McNulty to table until the next meeting. Second by Trustee Fullilove. Trustee McLain explained that more discussion was needed on the subject. At 6:35 PM Trustee Fullilove left the meeting. Trustee McNulty motioned for a vote. Vote – all aye.

ITEMS FROM CITIZENS: A citizen asked the board if she could purchase a painting in the community center. As the paintings were donated to the community center the board suggested she take a photo and have a copy made.

#### OLD BUSINESS:

SP7-19-2023 Historical Society Request to Waive Fee: Motion by Trustee McNulty to waive fee. Second by Trustee Parks. Vote – all aye.

Bridge Sediment Removal: Motion by Trustee to approve the agreement with AE2S to start the permitting process. Second by Trustee Parks. Vote - all aye.

FEMA Fee of \$6500 for CLOMR Submittal: Motion by Trustee Parks to approve. Second by Trustee McNulty. Vote – all aye.

#### NEW BUSINESS:

Holly Terror Days Inc asking permission to use the Museum for the Haunting of Keystone: Tabled until next meeting.

Keystone Chamber Request for Special Event Fee: Motion by Trustee McNulty to approve for September 15<sup>th</sup> and 16<sup>th</sup>. Second by Trustee Parks. Vote – all aye. Motion by Trustee McNulty to approve for November 17<sup>th</sup> and 18<sup>th</sup> for the Victorian Christmas. Second by Trustee Parks. Vote – all aye.

Business Licenses: Motion by Trustee McNulty to approve the business licenses for Maverick Black Hills, Netty's Hideaways, and RP Concessions Lemonade. Second by Trustee Parks. Vote – all aye.

Contractor Licenses: Motion by Trustee McNulty to approve the contractor license for Premier Systems Inc Roofing. Second by Trustee Parks. Vote – all aye.

First Reading Ordinance Section 94.06 Animals Prohibited on Town Cemetery Grounds: Ordinance was discussed and deemed unnecessary due to being covered under ordinance 90.16 Animals to be kept under Restraint.

Motion by Trustee McNulty to adjourn. Seconded by Trustee Parks. Vote – all aye.

Meeting adjourned 7:10 pm.

Town of Keystone, Board of Trustees

By \_\_\_\_\_  
Sandra McLain, President

ATTEST:

\_\_\_\_\_  
Samantha Epler, Finance Officer  
(SEAL)