AGENDA

DATE/TIME: Wednesday, February 1, 2023 at 6:00 PM
LOCATION: Keystone Community Center Gym
BOARD: President Rick Greene; Trustees: Bill Babcock, Matthew Fullilove, Sandra McLain, Casey McNulty

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6:00 P.M. Call meeting to order

1. Call for changes to the agenda
2. Approval of minutes of the meetings held January 18th, 2023
3. **Claims** – February 1, 2023
4. **Volunteer/ Business Recognition**
5. **Public Works**
   A. Water Loss Report
   B. Arsenic Remediation update
6. **Finance Officer Report**
   A. Sales Tax update
7. **City Officials**
8. **Items from Citizens** – No action to be taken

OLD BUSINESS:

NEW BUSINESS:

A. Contractors Licenses
B. Swanzey St Restrooms – location
C. Detour for 16A Bridge replacement – Swanzey St
D. Pro-rating Contractors Licenses - discussion

EXECUTIVE SESSION – SDCL 1-25-2.1-.5 Personnel, Student, Legal, Contract Negotiation, Security

Town of Keystone
Board of Trustees
January 18, 2023

The Board of Trustees met at 6:00 pm, Wednesday, January 18, 2023, for a regularly scheduled board meeting in the Keystone Community Center meeting room. Present were President Rick Greene, Trustees Bill Babcock, Matthew Fullilove, Casey McNulty, Sandra McLain (on phone). Also present was Finance Officer Cassandra Ott, Public Works Jerry Przybylski, City Attorney Mitch Johnson. Town Engineer Zach Grapentine was absent. Other interested citizens in attendance were: Sid Tyon, Lynette Tyon, Kim Merrill, Leslie Silverman, Brandon Rozema, Deputy Plawman, Sgt. Harkins, Robin Scott, Karen Boland, Julie Mamrot, Judy Helmer.

6:00 pm Meeting called to order by President Greene. Pledge of allegiance was recited.

CALL FOR CHANGES TO THE AGENDA: none.

MINUTES: Trustee McLain requested that the minutes from January 4th reflect that she was absent for the last vote as she had hung up the phone. She did not vote on the Derek Alexander Water Meter Issue. Motion by Trustee Fullilove to approve the January 4th minutes with this correction. Second by Trustee Babcock. Vote – all aye.

CLAIMS: Motion by Trustee McLain, to approve the January 18th, claims as presented. Second by Trustee Babcock. Vote – all aye. **General Fund:** Payroll, payroll 1, $4,922.42; Black Hills Urgent Care, vaccination, $140.00; Interstate Engineering, blair tract replat, $4,816.50; IRS, payroll 1, $1,447.86; Johnson Law Office, attorney services, $297.50; Keystone Utility, water/sewer, $162.10; Mastercard, services/supplies, $875.53 (); McLeods, tax papers, $10.56; MDR Consulting, repair library workstations, $97.50; Mt Rushmore Telephone, phone/internet, $554.37; Nelsons Oil and Gas, gas, $786.00; Pennington Co Sheriff, quarterly payment, $21,983.75; Runnings, supplies/heaters, $297.28; SHP Holdings, publishing, $163.29; SD 811, one call fees, $1.12; SDRS SRP, 1 supplemental retirement, $59.00; SD Reemployment, Insurance, unemployment insurance, $32.19. **General Fund Total $36,646.97.** **204 FUND:** **204 Fund Total $0.00.** **211 FUND:** Keystone Utility, water/sewer, $288.05; Mastercard, services/supplies, $390.74 (); WaterTree, water cooler, $18.75. **Total 211 FUND: $288.05**. **300 Debt Service:** **Total 300 Fund: $0.00**. **WATER FUND:** Payroll, payroll 1, $1,875.49; CSG Forte, fees, $17.88; Interstate Engineering, well 6 project, $14,189.50; IRS, Payroll 1, $574.97; Mid Continent, water testing, $23.00; SDRS SRP, 1 supplemental retirement, $70.50. **Total Water Fund $16,751.34**. **SEWER FUND:** Payroll, payroll 1, $2,456.31; CSG Forte, fees, $17.87; DANR, sewer fees, $250.00; IRS, payroll 1, $902.08; GNE, sewer supply, $394.44; Mastercard, services/supplies, $893.98 (); Mid Continent, sewer testing, $698.00; Mt Rushmore Telephone, phone/internet, $226.99; SDRS SRP, 1 supplemental retirement, $33.00 . **Total Sewer Fund $5,872.67.**

VOLUNTEER/BUSINESS RECOGNITION: None.

SHERIFF'S REPORT: Deputy Plawman, presented the report. He reminded people that there was dense fog around Rapid tonight and the roads were slick.

LIBRARY REPORT: Robin Scott has scheduled the easter egg hunt on April 8th @ 10:00 am. They are taking donations of plastic eggs and candy, but will not be doing hard boiled eggs this year due to the high cost of eggs. The Summer Reading Program is scheduled for May 24 – July 28th. The Rec Program

will begin on June 2nd. They are planning on having quarterly library Board meetings. Motion by Trustee Babcock to appoint Gabby Allen as a library trustee. Second by Trustee McNulty. Vote – all aye.

HISTORICAL SOCIETY REPORT: The Keystone Historical Society, presented their end of year financials, Bonnie did not attend due to weather.

KEYSTONE CHAMBER REPORT: Written report submitted. Brandon Rozema wanted the Board to consider purchasing and/or placement of a building for the Chamber Office. Trustee Babcock questioned why the VIC was not a suitable building. Rozema stated that they need a separate office space from the tourists. Rozema wondered if they could put the building on the Harney St lot, there is water and sewer but no electric. Discussion to continue at next board meeting.

KEYSTONE SENIORS REPORT: Karen Boland informed the Town that the Seniors met in November, but the December meeting was cancelled. They plan on holding elections for officers in their January meeting.

PARK BOARD: They are planning a meeting on January 23rd.

PUBLIC WORKS REPORT: Jerry presented the public works report. Jerry attended the Rural Water Conference in Pierre and the Town received the Water/Wastewater of the Year Award. This is a prestigious award. They made a new work bench in the shop and worked on the trucks. They also did year end reports for the DANR in water and sewer. They are planning on doing hydrant flushing on February 2nd and 3rd, weather permitting. This is an important thing to do for the ISO rating which affects insurance rates. Jerry wanted to discuss the future need for water in Town and the seriousness of being able to provide that resource. He wanted to explore arsenic filters for potentially two wells in town that produce a lot of water, but have been previously unused due to the high levels of arsenic. Motion by McNulty to allow Jerry to pursue potential arsenic filters. Second by Trustee Babcock. Vote – all aye.

FINANCE OFFICER REPORT: Report and Financials were submitted. Finance Officer requested permission to move 6 million dollars into the SD FIT account. Motion by Trustee McNulty to move the money to the SD Fit account. Second by Trustee Babcock. Vote – all aye. Finance Officer informed the board about the two open trustee positions. Petitions will go out January 27th. Finance Officer requested guidance as Derek had not replaced the meter at 901 Watson. Motion by Trustee McNulty that Derek needed to have the meter replaced by 5:00 pm on January 20th. Second by Trustee Babcock. Substitute motion by Trustee Fullilove to give Derek until January 27th at 5:00 pm to replace the meter. Second by Trustee McLain. Vote – Trustee McNulty – nay, Trustee Babcock – nay, Trustee Fullilove – aye, Trustee McLain - nay; motion to give Derek until January 27th died. Vote on the original motion (January 20th at 5:00 pm) Trustee McNulty -aye, Trustee Babcock – aye, Trustee Fullilove – aye, Trustee McLain – nay, Trustee Greene – aye. Motion carries to require Derek to have the meter replaced by January 20th at 5:00 pm or his water will be turned off.

CITY OFFICIALS: Attorney Johnson – none. Trustee McNulty – none. Trustee Fullilove – none. Trustee McLain – West Dakota Water District has put the Town on the agenda for their March meeting. She is at the Tourism Conference and wants to pursue some ARPA funds. They have 6 volunteers for roller skating but they are always looking for more volunteers. Trustee Greene – none.

ITEMS FROM CITIZENS: None

OLD BUSINESS:

NEW BUSINESS:

GROUND LEASE – BATTLECREEK FIRE DEPARTMENT: Lease is exactly the same as previous leases, allows for the Fire Department building to sit on Town property. Motion to approve by Trustee McNulty, Second by Trustee Babcock – Vote – all aye.

INTERSTATE ENGINEERING PROPOSAL – ROY ST NO-RISE: This is a proposal for the extra work needed to do the No-rise calculations for the Roy Street Bridge 317 based on the new floodway data collected by AE2S in 2021. Motion by Trustee McNulty to approve. Second by Trustee Babcock. Vote – all aye.

AE2S PROPOSAL FOR LOMAR: This proposal was submitted due to FEMA requiring more calculations and documentation in order to approve the LOMAR. There is an increased cost of $11,100. Motion by Trustee McNulty to approve. Second by Trustee Babcock. Vote – all aye.

AE2S PROPOSAL FOR PERMITTING AND DESIGN COSTS TO CLEAN OUT UNDER BRIDGES: Motion by Trustee McNulty to table until they could look into alternative funding sources for the project. Second by Trustee Fullilove. Vote – all aye.

CONTRACTORS LICENSES: Motion by Trustee Fullilove to approve: Geidel Construction LLC, Live Wire Electric (2022), Live Wire Electric (2023), Muth Electric, Precision Grading, Wolffs Plumbing and Heating. Second by Trustee Babcock. Vote – all aye. Trustee McNulty would like to see Contractor's licenses be pro-rated.

SWANZEY ST BATHROOM RELOCATION DISCUSSION: The public bathrooms on Swanzey St will be demolished in order to replace the Hwy 16 bridge by the stoplights, planned for 2024-2025. The Board has been brainstorming alternative locations. Trustee McLain was not in favor of the sign mall being removed to be replaced by bathrooms. She was concerned that traffic would not get to Old Town Keystone and the businesses would lose revenue. Discussion moved to February 15th at 5:30 pm.

BH HOUSING LETTER OF SUPPORT: President Greene discussed a potential Housing Trust for the region and the letter would be submitted to the State's legislators to promote the establishment of the fund. Motion by Trustee McNulty to approve. Second by Trustee Babcock – all aye.

DEER FEEDING ORDINANCE DISCUSSION: Lynette Gohsman spoke strongly in favor of an ordinance banning wildlife feeding in Town. She considered it a safety issue for both the animals and the people who live near them. The Town has received no written complaints. Trustee Fullilove suggested a certain distance from the highway that feeding would be restricted, but he agrees with Gohsman. Trustee McLain talked about complaints on cat feeding and issues with stray cats in Town. This discussion will continue on February 15th at 5:00 pm.

Motion by Trustee McNulty to adjourn the meeting. Seconded by Trustee Babcock. Vote – all aye. Meeting adjourned 7:20 pm.

Town of Keystone, Board of Trustees

By_____

Richard Greene, President

ATTEST:

_____

Candace Lorimor, Acting Finance Officer
(SEAL)

CLAIMS REPORT 02/01/2023

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
GENERAL FUND				
Payroll	Payroll 2	$ 5,013.12	DD	1/27/2023
Aflac	supplemental insurance	$ 154.30	675	2/1/2023
CNA Surety	notary bond	$ 50.00	17139	2/1/2023
Century Business Products	kyocera rent	$ 125.68	17138	2/1/2023
Delta Dental	dental insurance	$ 286.80	676	2/1/2023
Employee Reimbursement	phones/mileage	$ 548.73	677	2/1/2023
First Interstate Bank	fees	$ 59.25	BTE	1/17/2023
HPSD	health insurance	$ 2,845.83	678	2/1/2023
IRS	Payroll 2	$ 1,480.45	sspayroll2	1/27/2023
Mastercard	services/supplies	$ 128.93	679	2/1/2023
MDR Consulting	repair and software	$ 124.07	17140	2/1/2023
SD Retirement	retirement jan	$ 1,472.06	sspayroll2	2/1/2023
SDRS SRP	supplemental retirement 2	$ 59.00	sspayroll2	2/1/2023
State of SD - Secretary of State	notary renewal	$ 30.00	17141	2/1/2023
Windstream	long distance phone	$ 18.35	17143	2/1/2023
		$ 12,396.57		
204 Parking Fund				
		$ -		
211 BBB				
Mastercard	services/supplies	$ 681.08	679	2/1/2023
		$ 681.08		
300 Debt Service				
		$ -		
WATER				
Payroll	Payroll 2	$ 1,603.57	DD	1/27/2023
Aflac	supplemental insurance	$ 76.08	675	2/1/2023
Alexander Drilling	well #6 drilling	$ 46,593.87	17137	2/1/2023
Delta Dental	dental insurance	$ 59.60	676	2/1/2023
Employee Reimbursement	phones/mileage	$ 40.00	677	2/1/2023
HPSD	health insurance	$ 1,138.33	678	2/1/2023
IRS	Payroll 2	$ 479.34	sspayroll2	1/27/2023
SD Retirement	retirement jan	$ 560.02	sspayroll2	2/1/2023
SDRS SRP	supplemental retirement 2	$ 70.50	sspayroll2	2/1/2023
		$ 50,621.31		
SEWER				
Payroll	Payroll 2	$ 2,397.94	DD	1/27/2023
Aflac	supplemental insurance	$ 170.56	675	2/1/2023
Delta Dental	dental insurance	$ 128.50	676	2/1/2023
Employee Reimbursement	phones/mileage	$ 40.00	677	2/1/2023
HPSD	health insurance	$ 1,138.33	678	2/1/2023
IRS	Payroll 2	$ 882.05	sspayroll2	1/27/2023
Mastercard	services/supplies	$ 1,855.92	679	2/1/2023
SD Retirement	retirement jan	$ 944.06	sspayroll2	2/1/2023
SDRS SRP	supplemental retirement 2	$ 33.00	sspayroll2	2/1/2023
USA Bluebook	supplement for bugs	$ 922.18	17142	2/1/2023
US Bank	CW Loan	$ 7,155.72	680	2/15/2023

	$	**15,668.26**

Accounts Payable Total	$	**79,367.21**
GENERAL Fund	$	12,396.57
Parking	$	-
BBB	$	681.08
DEBT SERVICE	$	-
WATER	$	50,621.31
SEWER	$	15,668.26

Mastercard

Amick Sound	fire alarm monitoring	MC435	20
D & M Ag Supply	sewer feed	MC436	1480
Harveys Lock Shop	supply	MC437	29.67
Jenner Equipment	repair for truck	MC438	48.38
Menards	supply	MC439	558.55
Northwest Pipe Fittings	air valve sewer	MC440	230.04
Sams/Walmart	supplies	MC441	299.29
			2665.93

PuBlic WorKs Report

1) WorKeD on WAtson PARK Sign.

2) WorKeD on New BenCHes in the SHop.

3) PlowED SNow.

4) HAD meeting ABout RoY St WeLL AND gAtheREDD inFORMATion ABout Next step.

101 Residential
167 Commercial

Water Pumped

Read Date	Pump 1 & 2	Pump 3	Pump 4	Pump 5	Bulk Water
15-Nov-22	82,104,000	12,640,707	41,802,527	5,958,851	11,496,000
14-Dec-22	226,265	12,640,857	42,044,947	5,982,656	11,521,000
17-Jan-23	694,980	12,640,857	42,309,751	5,982,656	11,546,000
15-Feb-23					
15-Mar-23					
15-Apr-23					
15-May-23					
14-Jun-23					
15-Jul-23					
15-Aug-23					
15-Sep-23					
15-Oct-23					
15-Nov-23					

Water Sold

Date	Sold	
Dec 22 Bill	12,737,443	
Jan 23 Bill	462,609	Well 1 New Meter
Feb 23 Bill	522,087	
Mar 23 Bill		
April 23 Bill		
May 23 Bill		
June 23 Bill		
July 23 Bill		
Aug 23 Bill		
Sept 23 Bill		
Oct 23 Bill		
Nov 23 Bill		
Dec 23 Bill		

Start	End	Total Gallons Pumped	Sold	Percent Loss	Lost Gallons/ day	Lost Gallons/ minute	Lost gallons/month	Water Loss Issues	Percent of Loss with issues	
15-Nov-22	14-Dec-22	522,344	462,609	11%	1991.17	1.38	59,735	10000	9.52%	Echo Valley Fire
14-Dec-22	17-Jan-23	708,519	522,087	26%	6214.40	4.31	186,432		26.31%	
17-Jan-23	15-Feb-23	-50,082,244	0	100%	-1669408.13	-1158.51	-50,082,244		100.00%	
15-Feb-23	15-Mar-23	0	0	#DIV/0!	0.00	0.00	0	0	#DIV/0!	
15-Mar-23	15-Apr-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	
15-Apr-23	15-May-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	
15-May-23	14-Jun-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	
14-Jun-23	15-Jul-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	
15-Jul-23	15-Aug-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	
15-Aug-23	15-Sep-23	0	0	#DIV/0!	0.00	0.00	0	0	#DIV/0!	
15-Sep-23	15-Oct-23	0	0	#DIV/0!	0.00	0.00	0	0	#DIV/0!	
15-Oct-23	15-Nov-23	0	0	#DIV/0!	0.00	0.00	0		#DIV/0!	

	running totals	
pumped	-48,851,381	
sold	984,696	
		-49,836,077 loss/gain
		102%
known loss	10000	
		-49,846,077 loss/gain
		102%

Start	End	Bulk Pumped	Bulk Sold	Percent Loss
15-Nov-22	14-Dec-22	25,000	660,75	-32%
14-Dec-22	17-Jan-23	25,000	634	-27%
17-Jan-23	15-Feb-23	-11,546,000		100%
15-Feb-23	15-Mar-23	0		#DIV/0!
15-Mar-23	15-Apr-23	0		#DIV/0!
15-Apr-23	15-May-23	0		#DIV/0!
15-May-23	14-Jun-23	0		#DIV/0!
14-Jun-23	15-Jul-23	0		#DIV/0!
15-Jul-23	15-Aug-23	0		#DIV/0!
15-Aug-23	15-Sep-23	0		#DIV/0!
15-Sep-23	15-Oct-23	0		#DIV/0!
15-Oct-23	15-Nov-23	0		#DIV/0!

Water Loss due to Issues & Maintenance

10000 Echo Valley Fire 12/1/2022

Finance Officer's Report 02-01-2023

A. **Flood Study – Component of the Emergency Management Plan–** *updated 12-30-2022*
FEMA Grant – AE2S Contracted Engineer
Goal is to help Keystone manage the floodplain to protect lives and property with accurate mapping. Contract approved 1-26-22. FEMA adoption process is estimated to cost $35,000 in 2022. Submitted to FEMA July 15th. Met with FEMA, there are some issues with the No-rise certificate on Roy St Bridges. There are concerns about the Roy St Bridges/ floodplain development permit and no -rise permit.

B. **Well 6 –** *updated 1-27-2023*
Interstate Engineering
Goal is to be able to provide adequate water to Town of Keystone.
Was placed on the State Water Plan on March 24th. Funding application submitted to the State on March 29th. Project approved at State Water Board Meeting on June 23, 2022. Engineering Proposal approved at 7/20/22 meeting. Other paperwork submitted to DANR, waiting on plans from Engineer. Well Driller at site. Pump house appearance needs to be decided. Well depth approved 12/21/22 to go to 1000 ft. At 35 gallons/minute at 1000 ft. Draft plans received from Interstate. Working application for DANR, and waiting for test results.

C. **Bridge to Somewhere –** *updated 12-30-2022*
Interstate Engineering
Goal is to have the bridge installed at Watson Park.
Voted on location (4/21/21) Watson Park. Interstate Engineering design proposal approved Plans are ready. AE2S has completed the no-rise. Interstate Engineering has finished designing plans. Project has been awarded to Heavy Contractors. Current Bridge removed and tree removed for crane. New Bridge placed mid-November. Pre-construction meeting Nov 16th. Construction delayed due to weather. Construction has begun, bridge has been removed. Setting the Bridge has been scheduled for late January early February. Final landscaping spring 2023.

D. **Roy St Bridges –** *updated 12-2-2022*
Interstate Engineering
Goal is to have the bridges installed on Roy St.
Interstate has submitted plans for Bridge 317 to DOT. Bridge plans are ready for both bridges. Project has been awarded to Corr Construction. Major Construction needs to be completed before November 3rd 2023. Asphalt work must be completed before Memorial Day 2024. Pre construction meeting getting scheduled. Issues with FEMA and the flood study. Hopefully will not delay bridge construction.

E. **Keystone Fire Protection Project – Component of the Emergency Management Plan -** *updated 12-16-22*
Pennington Co Emergency Management - Neimann Timber Products - US Forest Service - State of SD Dept of Agriculture Wildland Fire Division – Mt Rushmore National Monument – Pennington Co Natural Resources.

Goal is to foster best practices to limit fuels and to help protect Keystone from fire. Working on planning projects for near future. Meeting held 10-5-2022. Wildland Fire, Neiman Timber, Pennington County attended the meeting. Discussed possibly meeting at the Forest Resiliency meetings held quarterly, next one Nov 7th. Put together an ordinance with Battlecreek Fire on Small Slash piles – first reading October 19th 2022. State clarified they will not be issuing burn permits in Keystone. Meeting to change state guidelines on permits is now scheduled for January, contention between two different groups of stakeholders.

F. **Cemetery Survey and Re-mapping** - *updated 9-19-22*
Interstate Engineering
Goal is to open-up more available blocks for purchase/ burial and to create a professional updated map for recordkeeping and reference. Drone footage taken on May 19th. Survey work is complete, pins are set, but need to be replaced. Mapping has been started, lots laid out. Paid $8,634.10 out of $9,000 total cost. Draft map has been presented to Town Hall, it's a good first step. July 11th met to plan next steps. Town staff will be ground truthing each block and submitting edits to Interstate Engineering. Interstate surveyed pins.

G. **Bullion St Project** – *updated 2-16-2022*
Interstate Engineering
Goal is to have a up to code more functional water and sewer system on Bullion St.
Have contacted both the engineer and Black Hills Council concerning the work that will be done in 2022 to start this process. A planning meeting was held 11/10/2021.

H. **Museum Roof** - *updated 1-27-2023*
Raintite Roofing
Goal is to have a functional roof and repaired chimney on the Museum building that is historically acceptable.
Work will start on the project in the First Week of November. Chimney is finished. Total cost is $183,763.89. First payment $100,000 to cover cost of materials. Remaining amount $83,763.89. Top Priority for the crew. Scaffolding up. Roof covered with "Sharkskin" which is water-tite and applied with an adhesive. Received pictures of installation, and have submitted them to Nick Johnson – who is in the process of starting his own company as he is leaving Interstate Engineering. Metal is going up on the roof. Issues with original crew, a new crew has been assigned and will start work when there is no wind.

BBB Tax

	2018	2019	2020	2021	2022	2023	2022/2023	5 yr average	% from average'
January	773.04	$ 865.17	$ 718.36	$ 2,062.52	$ 793.04	$ 2,047.67	158.2%	$ 1,042.43	96.4%
February	1280.73	$ 1,180.14	$ 1,319.41	$ 880.78	$ (2,156.17)	$ -		$ 500.98	
March	1041.48	$ 733.57	$ 904.69	$ 1,039.06	$ 1,546.78	$ -		$ 1,053.12	
April	2316.49	$ 1,377.30	$ 1,540.42	$ 4,246.96	$ 3,458.95	$ -		$ 2,588.02	
May	5435.27	$ 3,794.36	$ 661.80	$ 7,310.76	$ 3,853.16	$ -		$ 4,211.07	
June	13485.11	$ 10,199.17	$ 6,585.14	$ 9,209.54	$ 24,723.17	$ -		$ 12,840.43	
July	47545.02	$ 43,949.69	$ 42,473.91	$ 94,930.41	$ 62,804.97	$ -		$ 58,340.80	
August	91586.97	$ 85,539.72	$ 70,891.87	$ 85,844.94	$ 79,105.01	$ -		$ 82,593.70	
September	54654.19	$ 54,655.35	$ 64,616.15	$ 83,515.87	$ 63,606.70	$ -		$ 64,209.65	
October	24176.34	$ 34,132.45	$ 44,559.15	$ 50,283.27	$ 37,723.19	$ -		$ 38,174.88	
November	18823.99	$ 9,832.43	$ 13,812.34	$ 13,170.99	$ 17,194.69	$ -		$ 14,566.89	
December	5925.46	$ 2,448.86	$ 5,575.88	$ 5,802.72	$ 7,201.97	$ -		$ 5,390.98	
Total	**$ 267,044.09**	**$ 248,708.21**	**$ 253,659.12**	**$ 358,297.82**	**$ 299,855.46**		**158.2%**	**$ 281,927.31**	**96.4%**

1st and 2nd penny

	2018	2019	2020	2021	2022	2023	2022/2023	5 yr average	% from average
January	$ 11,815.35	$ 22,732.04	$ 13,639.51	$ 18,306.53	$ 14,671.02	$ 15,245.88	3.9%	$ 16,232.89	-6.1%
February	$ 11,575.11	$ 13,113.60	$ 11,808.06	$ 5,003.20	$ 4,698.94	$ -		$ 9,239.78	
March	$ 12,806.33	$ 13,254.03	$ 12,651.40	$ 10,120.65	$ 15,629.15	$ -		$ 12,892.31	
April	$ 13,839.88	$ 8,413.15	$ 13,717.13	$ 24,048.35	$ 22,485.44	$ -		$ 16,500.79	
May	$ 23,906.52	$ 24,171.81	$ 14,749.37	$ 32,032.82	$ 22,704.46	$ -		$ 23,513.00	
June	$ 40,413.61	$ 30,900.53	$ 21,263.20	$ 33,434.16	$ 77,346.28	$ -		$ 40,671.56	
July	$ 152,196.40	$ 134,142.29	$ 141,201.87	$ 285,509.89	$ 202,087.84	$ -		$ 183,027.66	
August	$ 244,861.70	$ 246,427.21	$ 210,438.96	$ 254,206.67	$ 233,323.48	$ -		$ 237,851.60	
September	$ 161,477.93	$ 156,542.66	$ 199,813.42	$ 260,615.69	$ 195,669.08	$ -		$ 194,823.76	
October	$ 74,641.87	$ 110,084.08	$ 141,227.38	$ 160,476.46	$ 121,483.88	$ -		$ 121,582.73	
November	$ 60,022.35	$ 43,736.42	$ 58,509.90	$ 52,098.79	$ 54,807.20	$ -		$ 53,834.93	
December	$ 28,983.16	$ 13,634.39	$ 23,002.65	$ 24,943.32	$ 30,434.20	$ -		$ 24,199.54	
Total	**$ 836,540.21**	**$ 817,152.21**	**$ 862,022.85**	**$ 1,160,796.53**	**$ 995,340.97**		**3.9%**	**$ 934,370.55**	**-6.1%**

2019 is an outlier, without the average is 4% up

Contractor Licenses for Approval
2/1/2023

1. B &H Asphalt Paving & Maintenance Inc
2. Kilowatt Electric
3. MH Builders
4. Mick's Electric Inc
5. RainTite Roofing-Dietz Contracting
6. Rushmore Companies Inc
7. Weather-Tite Exteriors
8. Western States Fire Protection

TownOfKeystone@Mt-Rushmore.net

From: Zacher, Rich <Rich.Zacher@state.sd.us>
Sent: Thursday, January 26, 2023 6:56 AM
To: townofkeystone@mt-rushmore.net
Cc: Zacher, Rich
Subject: Sign Mall / New Restroom

Town of Keystone

Replacement of the existing US16A structure over Battle Creek requires the removal of the existing public restroom currently located at the Jct. of US16A and Swanzey Street. The Town of Keystone suggested relocating the public restroom to the current location of the sign mall location at the jct. of US16A and SD40. South Dakota Department of Transportation has reviewed this possible relocation. The removal of the sign mall would be in conflict with the original sign mall agreement that could require compensation to past bill board owners. The restroom location moving to the north side of SD40 would create the need for all users to make a minimum of two highway crossing to use the restroom. The SDDOT is denying the request to relocate the restroom.

If the Town of Keystone has no other alternative locations, the DOT and the Town of Keystone need to begin discussion on an agreement to replace the existing restroom at the current location.

Thanks

SD DEPARTMENT OF TRANSPORTATION

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§ 110.05 PRO-RATING NEW BUSINESS LICENSE.

Fees on new business licenses, meaning businesses never before licensed within the Town of Keystone, shall be prorated.

§ 110.14 CONTRACTOR'S LICENSE.

(A) *Definition.* For the purposes of the ordinance, the term ***BUILDING CONTRACTORS*** shall mean and include anyone engaged in the business landscaping, cement or concrete contracting, either vault, form or wall work or as a masonry contract, of a carpenter contractor, or as an excavation contractor or as a general building contractor or other-structures, sidewalk or street pavements. Engaging in the construction, repair or alteration of any building, structure, street or sidewalk pavement in the town for which a permit is required under the ordinances of the town, shall be construed as doing business as a contractor in the Town of Keystone.

(B) *Fees.*

(1) The initial and annual fee for the license shall be:

(a) Concrete and cement contractors: $75;

(b) Masonry contractors: $75;

(c) Carpenter contractors: $75;

(d) Electrical, plumbing, roofing, painting and all other building trade contractors, other than general contractors: $75;

(e) Electrical, plumbing, roofing, painting and all other building trade contractors: $75;

(f) General contractors: $75; and

(g) Landscaping labors and contractors: $75.

(2) Any person having a general contractor's license under division (B)(1)(f) above shall not be required to secure an additional license for other building trade with the exception of electricians and plumbers.

(C) *Permit required.* No person shall make or cause to be made any excavation in or under any street, parking, sidewalk, alley or public ground or remove any earth, soil, paving, gravel or material therefrom without first having obtained a permit and an excavation contractor's license from the Town of Keystone Town Hall. This permit will not be required to start emergency work as may be necessary to protect existing structures. However, the permit shall be obtained the morning of the first working day after the work has commenced. Certificate of insurance will be required before the permit will be issued.

<u>(D) Fees on new contractors licenses, meaning contractors never before licensed within the Town of Keystone, shall be prorated.</u>